



O/O The Director Postal Services
Arunachal Pradesh Division,
Itanagar-791111

NO-B-2/Rectt/48-2/2009-10

Dated at Itanagar the 19.08.2010.



Applications in prescribed format are called for from the eligible candidates for the posts of Postal Assistant in Arunachal Pradesh Postal Division for the year 2009 & 2010 in the Pay Scale of Rs. 5200-20200 with a Grade Pay of Rs. 2400/- plus admissible allowances

with the following eligibility conditions:

● **Age:**

Between 18 to 25 Years as on last date prescribed for receipt of applications.

(Upper Age limit is relaxable for SC/ST/OBC/PH/Ex-Servicemen as shown in the prospectus.

● **Educational and Other Qualifications required:-**

- a). Candidate must have passed 10+2 or 12th and should have studied English as a compulsory subject.
- b). Candidate must have studied local language of the state (English) as 1 (one) subject at least up to matriculation level.

c) Candidate must have typing knowledge and basic computer knowledge.

- Prospectus containing eligibility conditions, recruitment procedure, vacancy position and prescribed application form can be obtained from the Selected Post Offices: Viz Itanagar HQ, Along MDG, Bomdila MDG, Khonsa MDG, Pasighat MDG, Tezu MDG, Ziro MDG, Chalang SO, Daporijo SO, Nagarlagen SO, Namsai SO, Seppa SO, Roing SO, Tawang SO, Jairampur SO, Hayuliang SO, & Palin SO, on payment of Rs. 25/- by cash at the concerned post office counter. Prospectus/Application form will be made available for sale on or after 25.08.2010.

- Application duly completed along with attested copies of the certificates should be submitted to **THE DIRECTOR POSTAL SERVICES, ARUNACHAL PRADESH DIVISION, ITANAGAR-791111, on or before 05.10.2010 by Registered Post or Speed Post only.**

- The applications of the following categories will be rejected straight away.

(a) Sent by any other means other than Speed Post or Registered Post.

(b) Applications received after the last date notified.

(c) Applications wrongly addressed.

- **Number of vacancies for Postal Assistants for the year-2009-2010.**

<u>SC</u>	<u>ST</u>	<u>UR</u>	<u>OBC</u>	<u>Ex-Servicemen</u>	<u>Total</u>
NIL	01	08	NIL	01	= 10 (Ten)

- The aggregate marks for selection will be 100, consisting of 40% weightage of percentage of marks secured in 10+2 or 12th Class, 50% weightage of marks secured in aptitude test and 10 marks for computer test, (including typing skill on computer).
- After receipt of application form at the end of closing date the candidates will be short listed to the extent of 10(ten) times the numbers of vacancies on the basis of the percentage of marks secured in 10+2 Class only, and a merit list of all eligible candidates with 40% weightage on the percentage secured in 10+2 class Examination will be prepared. No bonus marks will be awarded for higher qualification. The candidates having qualification in any vocational course after matriculation will not be eligible.
- The short listed candidates will be issued Hall Permits and be addressed to appear for the written tests to be held on **14.11.2010** at respective Divisional Headquarters. Only the short listed candidates will be asked to credit the amount of Examination fee of Rs. 100/- for OC candidates and Rs. 50/- for SC/ST/OBC candidates under unclassified receipt in any post office and to bring the original receipt for admission to the Aptitude test.

Date for Aptitude Test/Computer Test	14.11.2010
Timing	10-11 Hours
Aptitude Test	12 hours onwards
Computer Test	

- Short listed candidates will have to bear their own fare and no TA/DA will be paid to them.

- The computer test consists of data entry knowledge and typing knowledge on computer. The test will consist of one passage in English to be types to test the typing knowledge of at least 30 w.p.m. Data consisting of figures and letters will be given to test the knowledge of data entry. The test shall be for **30 minutes-15 minutes** for each part.
- The candidates should be super scribed "**Application for the Post of Postal Assistant**" on the Top of the envelope.

Sd/-
Director Postal Services
Arunachal Pradesh Division
Itanagar-791111