

1.1.1 In view of the federal nature of the Constitution, areas of operation have been divided between Union Government and State Governments. Seventh Schedule of Constitution describes three exhaustive lists of items, namely, Union List, State List and Concurrent List. Though some items like Public Health, Hospitals, Sanitation, etc. fall in the State List, the items having wider ramification at the national level have been included in the Concurrent List.

1.1.2 The Union Ministry of Health and Family Welfare is instrumental and responsible for implementation of various programmes on a national scale in the areas of Family Welfare and Prevention and Control of major communicable diseases. Apart from these, the Ministry also assists the States in preventing and controlling the spread of seasonal disease outbreaks and epidemics through technical assistance.

1.1.3 In addition to the 100% centrally sponsored family welfare programme, the Ministry is implementing several World Bank assisted programmes for control of AIDS, Malaria, Leprosy, T.B. and Blindness in designated areas. The State Health System Projects are implemented by the State, but the Department of Health facilitates the States in availing of external assistance. These Projects are currently under implementation in Andhra Pradesh, Karnataka, West Bengal, Punjab, Orissa, Maharashtra and Uttar Pradesh. Project proposals of Rajasthan, Tamil Nadu and Assam have been submitted to Department of Economic Affairs for onward submission to World Bank. All these schemes aim at fulfilling the national commitment to improve access to health facilities keeping in view the needs of rural areas and where the burden of disease is high.

1.1.4 The Union Ministry of Health St Family Welfare comprises of the following departments, each of which is headed by a Secretary to the Government of India: -

- 4 Department of Health
- 4 Department of Family Welfare, and
- 4 Department of Indian Systems of Medicine & Homoeopathy

1.1.5 Organisation Charts of Department of Health,

Family Welfare and Indian Systems of Medicine & Homoeopathy are at *Annexure I, II and III* respectively.

1.1.6 In order to implement the policies and programmes of the Ministry in an effective manner, there are three subordinate offices of the Ministry viz. Family Welfare Training & Research Centre, Bombay, Homoeopathic Pharmacopia Laboratory, Ghaziabad Pharmacopia Laboratory from Indian Medicine, G h a z i a b a d . Besides, there are 32 autonomous/statutory bodies and three Public Sector Undertakings under the administrative control of this Ministry.

1.1.7 The Department of Health deals with medical and public health matters including drug control and prevention of food adulteration. It is headed by a Secretary to the Government of India. Directorate General of Health Services (DGHS) is an attached office of the Department of Health. The DGHS renders technical advice on all medical and public health matters and is involved in the implementation of various health schemes. The Organisation Chart of the Directorate General of Health Services is at Annexure IV. There are 104 subordinate offices of DGHS.

1.2 Department of Health

1.2.1 The Ministry of Health and family Welfare is functioning under the overall guidance of the Union Minister for Health and Family Welfare, Dr. C.P. Thakur, who is holding the charge of the Ministry with effect from 27.5.2000. He is assisted by Minister of State Shri A. Raja, who assumed the charge on 30.09.2000.

The administration has been toned up by enforcing discipline and accountability to make it more efficient. Government has set up systems and service delivery mechanism both at office and at the cutting edge levels, to make available health service and medical care to the general public without any difficulty. Government has also taken steps to ensure that its health policies, programmes and schemes are implemented in time and in efficient manner.

1.4 Central Health Service

1.4.1. The Central Health Service, restructured in 1982, provides medical manpower to various participating units like Directorate General of Health Services, Central Government Health Scheme, Government of NCT of Delhi, Department of Labour, Department of Posts and Assam Rifles etc. Since its inception, a number of participating units like ESIC, NDMC, MCD, Himachal Pradesh, Manipur, Tripura and Goa etc. having formed their own cadres, have gone out of this service, Recently Ministry of Labour (Labour Welfare Organisation) and Assam Rifles under Ministry of Home affairs have also opted out of Central Health Service partially. Simultaneously, some of the participating units like Central Government Health Scheme have expanded The Central Health Service now consists of the following four sub-cadres and the present strength of each sub-cadre is as under: -

◆ General Duty Medical Officer sub-cadre	-	3139
◆ Teaching Specialists sub-cadre	-	638
◆ Non-Teaching Specialists sub-cadre	-	780
◆ Public Health Specialists sub-cadre	-	078

In addition there are 13 posts in the Higher Administrative Grade, which are common to all the four sub cadres.

1.4.2 During the year, the following number of promotions were effected in various sub-cadres of the Central Health Service.

Details of Promotion in GDMO Cadre

S.No.	Particulars	GDMO
1.	Medical Officers (Rs. 8000-13500) Promoted as Senior Medical Officers (Rs. 10000- 15200)	43
2.	Senior Medical Officers (Rs. 10000- 15200) Promoted as Chief Medical Officers (Rs.12000-16500)	45
3.	C.M.O. promoted to CMO (NFSG) (Rs.12000-16500 to Rs. 14300-18300)	67 (Regulars)

Details of Promotion in Specialist Cadre

S.No	Particulars	Non-Teachi	Teaching	Public Health
1	Specialist Gr.II (Rs. 10000-15200) to Spl. Gr. II.Sr. Scale/ Associate Professor (Rs. 12000-16500)	36	26	-
2.	Specialist Grade II (Senior Scale)/ Associate Professor (Rs.12000-16500) to Specialist Grade I /Professor (Rs.14300-Rs.18300)	25	15	01
3.	Specialist Grade!/ Professor(Rs.14300-18300) to SAG/ Director Professor (Rs. 18,400-22400)	09	12	-

307 officers attended different training programme organised by this Ministry for CHS officers.

06 officers of General Duty Medical Officers sub-cadre have been granted study leave during this year.

327 candidates recommended by Union Public Service Commission on the basis of CMSE-2000 were allocated to afferent Ministries /Departments.

1.4.3 Non Medical Scientists.

The following three proposals regarding In-situ promotion to the Non- Medical Scientists working in various organizations have been sent to the Union Public Service Commission for the consideration of the Departmental Assessment Board.

In situ promotion of 42 Non-Medical scientists upto level- IV.

◆ In situ promotion of 5 Non-Medical Scientists from level - IV to level-V(Rs. 18,400-Rs/22,400).

1.4.4 Dental Posts

◆ The benefit of increase in the percentage of ceiling form 15% to 30% for grant of Non-Functional selection Garde

(Rs. 14,300-18,300) was allowed to Dental Posts covered by Dental Posts Recruitment Rules, 1997,

1.5 Computerisation

1.5.1. Health Informatics Division of National Informatics Centre provides MIS and computerisation support to the Ministry of Health & Family Welfare. Intranet LAN connecting 200 client computer systems is operational in Ministry of Health and Family Welfare in Nirman Bhavan and connected to NICNET through High bandwidth radio Frequency link for providing E-Mail, file transfer and INTERNET browsing facility. Video Conferencing facility is also available in Nirman Bhavan for providing connectivity to important State Capitals and selected centres within India as well as with international sites. In addition, LAN is also operational in the Department of Indian Systems of Medicine and Homoeopathy at Red Cross Building connecting over forty client PCs, through wide area connectivity with NICNET using ISDN link. Salient features of the projects handled and their progress during the current year are given below.

1.5.2. World Wide Web Home page:

A home page for the Ministry under URL address <http://mohfw.nic.in> exists on WWW. Apart from Dept. of Health, including National Aids Control Organisation. It has information related to Dept. of Family Welfare The web-content of Dept. of Indian Systems of Medicine & Homoeopathy was re-conceptualised and re-launched under the new URL, namely, indianmedicine.nic.in. The contents under these web pages are being regularly updated.

1.5.3. Public Grievances Redressal and Monitoring System:

A generalised software to be used uniformly all over the Govt. Departments was developed by NIC in close coordination with Dept. of Public Grievances and implemented in the Ministry. A dedicated server for this purpose had been installed by the Ministry.

1.5.4. Seat Allotment System for Central quota of Under-graduate & Post-graduate Medical/Dental Seats:

A system for Computerised Seat Allotment for All India allotment of Under-graduate & Post-graduate Medical/Dental Seats, conducted by DGHS every year, has been operational with the help of NIC since 1993, under the directions of Hon'ble Supreme Court of

India. A revised software under SQL server RDBMS and Visual Basic is operational for the last one year.

1.5.5. Community Needs Assessment Approach of Family Welfare Programme:

MIS for Decentralized planning in consultation with the community at the grass roots level to provide quality services under the Family Welfare Programme at District level had been implemented and a revised software under FoxPro environment had been released during the current year. Actions are being taken to connect the computers procured under this project through dial-up facility to NICNET for easy flow of information at various levels.

1.5.6. MEDLARS Service:

The Bibliographic Informatics Division continued to provide biomedical information from various international databases to the medical community in India, including the MEDLARS databases of National Library of Medicine, USA.

1.5.7. Training Activities:

The officers of the Ministry are regularly sent for the training programmes at the Training Division of NIC HQ. In addition, regular training programmes are being conducted for the officers/staff of the Ministry in application software as well as in MS-Office software products, E-mail.

1.6 Accounting Organisation

1.6.1 The Chief Controller of Accounts heads the departmentalized accounting organization of all the three department viz. The Department of Health, Department of Family Welfare and Department of Indian Systems of Medicines and Homeopathy. With a network of 11 Pay and Accounts Offices of which 7 are located at Delhi and one each at Mumbai, Calcutta, Chennai and Pondicherry, 56 Cheque Drawing DDOs and 74 Non-Cheque Drawing DDOs located throughout the country, the accounting organization prepares consolidated monthly and annual accounts of entire Ministry. Technical advice on accounting and related matters as sought by the Ministry is also provided by the Accounting Organisation. During the period upto 9/2001 the PAOs cleared 48697 bills 376 pension cases and 306 GPF final payment cases. In addition to this 65 cases of revision of pension/family pension have also been

cleared by the PAOs. Voucher Level Computerization is working in all PAOs except Calcutta and the monthly accounts are consolidated under the CONTACT(ORA) package and sent to the Controller General of Accounts. PAO-2000 is a new package which has been designed & developed for the Computerisation of all our PAOs. The software covers the major accounting task of the PAO and supplies input to the CONTACT(ORA) software working at the Principal Accounts office.

The software covers the following major modules:

- a) Pre-Check
- b) Compilation
- c) GPF
- d) Masters
- e) Budget
- f) Pension

1.6.2 There are 11 encadred posts of Accounts officers in the Ministry and its attached and subordinate offices. The Internal Audit Organisation working under the supervision of Chief Controller of Accounts, carried out 112 field inspections and conducted 2 special audits in (RHO Chandigarh & CGHS, Hyderabad) apart from the audit of 6 CGHS Dispensaries. In annual audit review, many important points came into light and Divisions/Officers were suggested to improve maintenance of their records related with money transactions, receipt/payments. The Central Internal Audit Party carried out audit of 143 Family Welfare units during 2000-01 pointing out deviations in financial terms of approximately Rs. 62.19 Crores.

1.6.3 Close monitoring and review of receipt budget of Ministry led to the recovery of Rs. 31.05 crore during the year 2001-02 upto September, 2001 against a total provision of Rs. 79.41 crore. The progress of plan expenditure by various divisions is also being monitored by this organization closely.

1.7 Vigilance

1.7.1 There is a common vigilance machinery functioning for the Department of Health & Family Welfare under two Joint Secretaries working as Chief Vigilance Officers (CVOs) (Part-time) for each Department. They are assisted by a Director/Deputy Secretary in each Department and a common Under Secretary on part-time

basis. A full fledged Vigilance Section with a Section Officer and three dealing hands functions as part of this set up. As far as Department of ISM&H is concerned, a Director is working as Chief Vigilance Officer (Part-time) assisted by a Section on part-time basis.

1.7.2 Apart from dealing with disciplinary cases of the Department of Health, Family Welfare and ISM&H under the Ministry, the vigilance cases involving officials of Dte.GHS and CGHS also are dealt with by the Vigilance Division. The machinery mainly handles the vigilance inquiries/disciplinary proceedings in respect of doctors borne on the cadre of Central Health Services working in various hospitals and institutions and personnel working in various Government Medical Stores and Medical Stores Organisations.

1.7.3 The CVOs act as nodal authority for inter-action with Central Vigilance Commission and Central Bureau of Investigation in all vigilance matters concerning the Ministry.

1.7.4 During 2001-02, 16 cases have been disposed of, imposing penalty in 14 cases, after disciplinary proceedings, besides issuing sanctions for prosecution in 5 cases, suspension was reviewed and revoked in 3 cases. Disciplinary proceedings have been initiated in 32 cases, including 26 for major penalty, till December, 2001. As far as unauthorized absence cases of Doctors where disciplinary action were initiated, in 18 cases resignations have been received which have been accepted leading to the closure of the cases.

1.8 Activities of Complaint Committee on Sexual harassment of Women Employees.

1.8.1 In pursuance of the directions of Hon'ble Supreme Court in their judgement in the case of Vishakha & others Vs State of Rajasthan and others a Complaint Committee has been constituted in the Department of Health to look into the complaints of sexual harassment of women employees in the department.

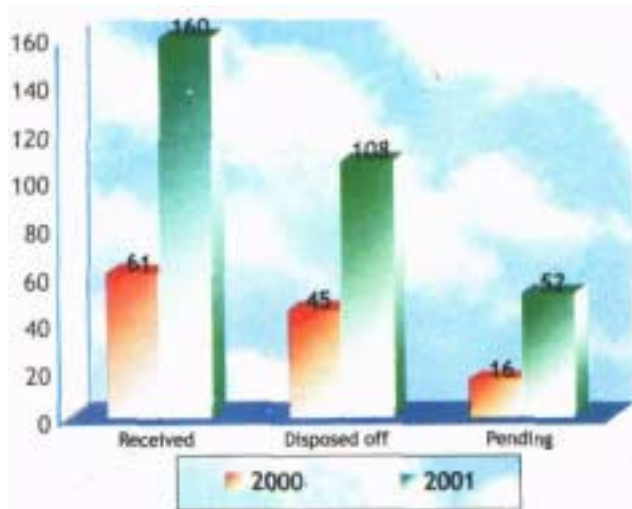
1.8.2 No complaint was received by the Committee during the year. The committee is also looking into the matters relating to appropriate work conditions having an impact on the health of the women employees in the Department.

1.9 Public Grievance Cell

1.9.1 A Public Grievance Cell has been set up in the Ministry of Health & Family Welfare for redressal of Public Grievances and to implement the various guidelines issued from time to time by the Department of Administrative Reforms & Public Grievances. Smt B. Thyagarajan Joint Secretary in the Department of Health has been designated as Nodal Officer for Public Grievances relating to the Department. Shri S.K.Rao Director in the Department of Health has been nominated as Public/ Staff Grievance Officer. Separate Grievance Cell are operating in the Deptt. of Family Welfare, Deptt. of I.S.M & Homeopathy and Directorate General of Health Services. A separate Public Grievance Officer is also functioning in each Government Hospital/Organization to deal with cases pertaining to Public Grievances.

1.9.2 In pursuance of direction of Cabinet Secretariat, steps have already been initiated for introduction of online redressal of public grievances through Department of Administrative Reforms and Public Grievance relating to CGHS fit Pension through a software package viz. " Public Grievance Redress and Monitoring Information System (PGRAMS) " developed by NIC

1.9.3 The number of Grievance petitions received/disposed of and pending during 2000 & 2001 (Upto December) are as follows:



1.9.4 Information & Facilitation Centre

To strengthen the Public Redressal Mechanism in the Ministry of Health & Family Welfare an Information & Facilitation Centre is functioning adjacent to Gate No.5, Nirman Bhawan to provide information to general public about the programs/schemes of the Ministry of Health & Family Welfare.

1.9.5 Facilities available at Information St Facilitation Centre

Circulars/ Booklets/ Pamphlets/ Posters/ NGO Guidelines and forms for public use.

Information and Guidelines to avail the grant from Health Minister's, discretionary fund .

Guidelines and instructions regarding issue of NOC to Indian Doctors to pursue higher medical studies abroad.

Petitions/ Complaint/ Suggestions on public Grievances are received at the Centre.

Reimbursement of medical claims of pensioners are collected and computerized acknowledgment is given to claimant at the Centre.

Application of CGHS beneficiaries Pensioners) for grant of permission for medical treatment/ medical test from CGHS recognized hospitals are received for processing/issue of permission letter.

1.9.6 During the year 14329 queries/ grievances were received at the Information fit Facilitation Centre which were disposed of to the satisfaction of all concerned.