

(Authorised English Translation)
HARYANA GOVERNMENT
PUBLIC WORKS, DEPARTMENT
(PUBLIC HEALTH BRANCH)
Notification
The 17th.April,1998

No. G.S.R.127/ Const./Art./309/98.- In exercise of the powers confirmed by the proviso to article 309 of the Constitution of India, the Governor of Haryana hereby makes the following rules regulating the recruitment and conditions of service of persons appointed to the Haryana Public Works Department Public Health Branch, Circle Cadre Mechanical Establishment (Group-C) Service, namely:-

PART-I-GENERAL

Short title and commencement:

1. (1) These rules may be called the Haryana Public Works Department, Public Health Branch, Circle Cadre Mechanical (Group-C) Service Rules, 1998.

(2) They shall come into force on the date of publication in the official Gazette.

Definitions:

2. In these rules, unless the context otherwise requires,-

(a) “Chief Engineer” means the Chief Engineer, Haryana Public Works Department, Public Health Branch ;

(b) “Commission” means the Staff Selection Commission, Haryana;

(c) “direct recruitment” means an appointment made otherwise than by promotion from within the Service of

by transfer of an official already in the Service of the Government of India or any State Government;

(d) ‘Engineer-in-Chief’ means the Engineer-in-Chief, Haryana, Public Works Department, Public Health Branch ;

(e) “Government” means the Haryana Government in the Administrative Department ;

(f) “Institution” means,-

(i) any institution established by law in force State of Haryana; or

(ii) any other institution recognised by the Government for the purpose of these rules ;

(g) “recognised university” means,-

(i) any university incorporated by law in India ; or

(ii) In the case of degree, diploma or certificate obtained as a result of an examination held before the 15th. August, 1947, the Punjab, Sind or Dacca University ; or

(iii) any other university which is declared by the Government to be a recognised university for the purpose of these rules ;

(h) “Service” means the Haryana Public Works Department Public Health Branch, Circle Cadre Mechanical (Group-C) Service ; and

(i) “Superintending Engineer” means the Superintending Engineer of the Haryana Public Works Department Public Health Circle.

PART-II-RECRUITMENT TO SERVICE

Number of character of posts :

3. The service shall comprise the posts shown in Appendix A to these rules :

Provided that nothing in these rules shall affect the inherent right of the Government to make additions to, or reductions in, the number of such posts or to create new posts, with different designations and scales of pay, either permanently or temporarily.

Nationality, domicile and character of candidates appointed to Service :

4. (I) No person shall be appointed to any post in the Service, unless he is,-
- (a) a citizen of India ; or
 - (b) a subject of Nepal ; or
 - (c) a subject of Bhutan ; or
 - (d) a Tibetan refugee who came over to India before the 1st day of January, 1962, with the intention of permanently settling in India ; or
 - (e) a person of India origin who has migrated from Pakistan, Burma, Sri Lanka or any of the East Africa Countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire and Ethiopia with the intention of permanently settling in India :

Provided that a person belonging to any of categories (b), (c), (d), or (e), shall be a person in whose favour a certificate of eligibility has been issued by the Government.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission, but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him by the Government.

(3) No person shall be appointed to any post in the Service by direct recruitment, unless he produces a certificate of character from the Principal Academic Officer of the University, College, School or Institution last attended, if any, and similar certificate from two other responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his University, College, School, or Institution.

Age :

5. No person shall be appointed to the post in the service by direct recruitment who is less than seventeen years or more than thirty five years of age, on the last date of submission of application to the Commission.

Appointing authority :

6. Appointment to the posts in the Service shall be made by the Superintending Engineers.

Qualifications :

7. No person shall be appointed to any post in the Service, unless he is in possession of qualifications and experience specified in column 3 of Appendix (B) to these rules in the case of direct recruitment and those specified in column 4 of the aforesaid Appendix in the case of persons appointed otherwise than by direct recruitment :

Provided that in the case of appointment by direct recruitment, the qualifications regarding experience shall be relaxable to the extent of 50 percent at the direction of the Commission in case sufficient number of candidates belonging to Scheduled Castes, Backward Classes, other Backward Classes, Ex-Serviceman and Physically handicapped, candidates, possessing the requisite experience, are not available to fill-up the vacancies, reserved for them, after recording reasons for so doing in writing.

Disqualifications :

8. No person, -
- (a) who has entered into or contracted a marriage with a persons having a spouse living ; or
 - (b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible or appointment to any post in the Service :

Provided that the Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

Method of recruitment :

9. (1) Recruitment to the Service shall be made :-
- (I) In the case of Heavy Duty Foreman (Mechanical /Electrical/Miscellaneous) ,-
 - (i) by promotion from Foreman (Mechanical /Electrical /Miscellaneous) ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government ;
 - (II) In case of Foreman (Mechanical /Electrical/Miscellaneous),-
 - (i) by promotion from Assistant Foreman (Mechanical /Electrical /Miscellaneous) ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government ;
 - (III) In case of Assistant Foreman (Mechanical /Electrical/ Miscellaneous),-
 - (i) by promotion from Chageman / Mechanical /Electrical /Miscellaneous) ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government .
 - (IV) In case of Tubewell Driller/ Drilling Foreman,-
 - (i) by promotion from Well Borer ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government ;

- (V) In case of Shift Engineer Grade-II,-
- (i) by promotion from Works Inspector ; and
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (VI) In case of Water Works Superintendent Grade-I,-
- (i) by promotion from Water Works Superintendent Grade-II; and
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (VII) In case of Well Borer,-
- (i) 50 % by promotion from Skilled Coolie, T-mate into ratio of 25% each ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (VIII) In case of Chageman Air Conditioning ,-
- (i) by promotion from Water Pump Operator Grade-I, Operator Air Conditioning Grade-I; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (IX) In case of Pipe Fitter Grade-I,-
- (i) 50 % by promotion from Fitter Grade-II ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (X) In case of Plumber Grade-I,-
- (i) 50 % by promotion from Plumber Grade-II ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XI) In case of Masson Grade-I,-
- (i) 50 % by promotion from Mason Grade-II, and

- (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XII) In case of Painter Grade-I,-
- (i) 50 % by promotion from Painter Grade-II ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XIII) In case of Carpenter Grade-I/Masson-cum-Carpenter Grade-I,-
- (i) by promotion from Carpenter Grade-II, Masson-cum-Carpenter Grade-II in the ratio of 50:50 respectively ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government .
- (XIV) In case of Light Vehicle Driver,-
- (i) 50 % by promotion from Cleaners ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XV) In case of Heavy Vehicle Driver,-
- (i) 50 % by promotion from Cleaners; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XVI) In case of Welder ,-
- (i) by direct recruitment ; or
 - (ii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XVII) In case of Water Works Superintendent Grade-II ,-
- (i) by promotion from Water Pump Operator Grade-I, Pipe Fitter Grade-I ; and
 - (ii) by direct recruitment ; or

- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XVIII) In case of Chargeman (Mechanical /Electrical /Miscellaneous),-
- (i) 50 % by promotion from Water Pump Operator Grade-I,Electrician Grade-I,Fitter Grade-I in the ratio of 16:16:18 respectively ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XIX) In case of Operator Air Conditioning Grade-I ,-
- (i) by promotion from Water Pump Operator Grade-I, Operator Air Conditioning Grade-II/Air Conditioning Supervisor ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government .
- (XX) In case of Operator Air Conditioning Grade-II/Air Conditioning Supervisor,-
- (i) by promotion from Water Pump Operator Grade-II ; or
 - (ii) by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XXI) In case of Pipe Fitter Grade-II,-
- (i) 50 % by promotion from Fitter Helper, Plumber Helper,Fitter Coolie in the ratio of 16:16;18 respectively ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XXII) In case of Plumber Grade-II,-
- (i) 50 % by promotion from Fitter Helper,Fitter Coolie and Plumber Helper in the ratio of 16:16:18 respectively ; and
 - (ii) 50 % by direct recruitment ; or
 - (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.
- (XXIII) In case of Masson Grade-II,-
- (i) 50 % by promotion from Masson Helper ; and

- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXIV) In case of Painter Grade-II,-

- (i) 50 % by promotion from Painter Helper ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXV) In case of Carpenter Grade-II /Masson-Cum-Carpenter Grade-II,-

- (i) by promotion from Carpenter Helper,Masson-cum-Carpenter Helper in the ratio of 50 : 50; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXVI) In case of Work Inspector,-

- (i) 50 % by promotion from Work Mistri /Work Supervisor ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXVII) In case of Work Munshi,-

- (i) by direct recruitment ; or
- (ii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXVIII) In case of Store Keeper,-

- (i) 50 % by promotion from Store Munshi ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXIX) In case of Pump Mechanic,-

- (i) by promotion from Pump Attendent ; or
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXX) In case of Store Munshi,-

- (i) 50 % by promotion from Store Attendant ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXI) In case of Meter Reader,-

- (i) 50 % by promotion from Bill-cum-Meter Reader Helper ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXII) In case of Jack Hammer Driller,-

- (i) by direct recruitment ; or
- (ii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXIII) In case of Compressor Driver /Gas Driver,-

- (i) by promotion from Compressor Driver Helper ; or
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXIV) In case of Laboratory Assistant,-

- (i) by promotion from Laboratory Attendant ; and
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXV) In case of Strata Observer,-

- (i) by direct recruitment ; or
- (ii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXVI) In case of Patwari,-

- (i) by direct recruitment ; or
- (ii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXVII) In case of Bin Card Clerk

- (i) 50 % by promotion from Bin Card Helper ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXVIII) In case of Supervisor Electrical,-

- (i) by promotion from Electrician Helper ; or
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XXXIX) In case of Tool Operator Mechanic,-

- (i) by promotion from Oilman, Mechanical Fitter Helper ; or
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XL) In case of Diesel Auto Motor Mechanic,-

- (i) by promotion from Oilman, Petrolman or Diesel Mechanical Helper ; or
- (ii) by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XLI) In case of Mechanical Fitter,-

- (i) 50 % by promotion from Mechanical Fitter Helper or Diesel Mechanic Helper in the ratio of 50 : 50 ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XLII) In case of Water Pump Operator Grade-I,-

- (i) 50 % by promotion from Water Pump Operator Grade-II ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XLIII) In case of Water Pump Operator Grade-II,-

- (i) 50 % by promotion from Keyman, Oilman, Petrolman, Chowkidar, Beldar, Malicum-Chowkidar, Sewerman, Sewer Helper in the ratio of 10 : 10 : 10 : 5 : 5 : 5 : 3 : 2, respectively ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XLIV) In case of Work Mistri /Work Supervisor,-

- (i) 50 % by promotion from Work Munshi ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

(XLV) In case of Turner,-

- (i) 50 % by promotion from Turner Helper ; and
- (ii) 50 % by direct recruitment ; or
- (iii) by transfer or deputation of an official already in the Service of Government of India or any State Government.

Probation :

10. (I) Persons appointed to any post in the Service shall remain on probation, for a period of two years, if appointed by direct recruitment and one year, if appointed otherwise :

Provided that,-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation ;
- (b) any period of work in equivalent or higher rank, prior to appointment to any post in the Service, may in the case of an appointment by transfer, at the discretion of the appointing authority, be allowed to count towards the period of probation fixed under this rule ; and
- (c) any period of officiating appointment shall be reckoned as period spent on probation, but no person who has so officiated shall, on the completion of the prescribed period of probation, be entitled to be confirmed, unless he is appointed against a permanent vacancy.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory, it may,-

- (a) if such person is appointed by direct recruitment, dispense with his Services ; and
- (b) if such person is appointed otherwise than by direct recruitment,-
 - (i) revert him to his former post ; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

(3) On the completion of the period of probation of a person, the appointing authority may,-

- (a) if his work or conduct has, in its opinion, been satisfactory,-

- (i) confirm such person from the date of his appointment, if appointed against a permanent vacancy ; or
- (ii) confirm such person from the date from which a permanent vacancy occurs, if appointed against a temporary vacancy ; or
- (iii) declare that he has completed his probation satisfactorily, if there is no permanent vacancy ; of.

(b) if his work or conduct has, in its opinion been not satisfactory,-

- (i) dispense with his service, if appointed by direct recruitment, if appointed otherwise, revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment permit ; or
- (ii) extent his period of probation and thereafter pass such order, as it could have passed on the expiry of the first period of probation :

Provided that the total period of probation, including extension, if any, shall not exceed three years.

Seniority:

11. Seniority, interse of the member of the Service shall be determined by the length of continuous Service on any post in the Service :

Provided that where there are different cadres in the Service, the seniority shall be determined separately for each cadre :

Provided further that in the case of a member appointed by direct recruitment, the order of merit determined by the Commission shall not be disturbed in fixing the seniority :

Provided further that in case of two or more members appointed on the same date their seniority shall be determined as follow :-

- (a) a member appointed by direct recruitment shall be senior to a member appointed by promotion or by transfer :-
- (b) a member appointed by promotion shall be senior to a member appointed by transfer ;
- (c) In the case of member appointed by promotion or by transfer, seniority shall be determined according to the seniority of such members in the appointments from which they were promoted or transferred ; and
- (d) In the case of members appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a member, who was drawing a higher rate of pay in his previous appointment ; and if the rates of pay drawn are also the same, then by the length of their Service in the appointments and if the length of such Service is also the same, the older shall be senior to the younger member.

Liability to serve :

12. (1) A member of the Service shall be liable to serve at any place, whether within or outside the State of Haryana, on being ordered so to do by the appointing authority.

(2) A member of Service may also be deputed to serve under,-

- (i) a company, an association or a body of individuals whether incorporated or not, which is wholly or substantially owned or controlled by the State Government, a municipal corporation or a local authority or university within the State of Haryana ;
- (ii) the Central Government or a company, an association or a body of individuals, whether incorporated or not, which is wholly or substantially owned or controlled by the Central Government ; or.
- (iii) any other State Government, an international organisation, an autonomous body not controlled by the Government or a private body :

provided that no member of the Service shall be deputed to serve the Central or any other State Government, or any organisation or body referred to in clauses (ii) or (iii) except with his consent.

Pay, Leave, Pension and other matters :

13. In respect of Pay, pension and all other matters, not expressly provided for in these rules, the member of the Service shall be governed by such rules and regulations as may have been, or may hereafter be, adopted or made by the competent authority under the Constitution of India or under any law for the time being in force made by the State Legislature.

Leave, holidays, rest and duty hours shall be as prescribed in Appendix-E of these rules.

Discipline, penalties and appeals :

14. (I) In matters relating to discipline, penalties and appeals, members of the Service shall be governed by the Haryana Civil Services (Punishment and Appeal) Rules,1987, as amended from time to time :

Provided that the nature of penalties which may be imposed, the authority empowered to impose such penalties and appellate authority shall, subject to the provisions of any law or rules made under article,309 of the Constitution of India be such as are specified in Appendix-C to these rules.

(2) The authority competent to pass an order clause (c) or clause (d) of sub-rule (8) of rule 9 of the Haryana Civil Services (Punishment and Appeal (Rules, 1987, and appellate authority shall be as specified in Appendix-D to these rules.

Vaccination :

15. Every member of the Service, shall get himself vaccinated and re-vaccinated as and when the Government so directs by a special or general order.

Oath of allegiance :

16. Every member, of the Service, unless he has already done so, shall be required to take the oath of allegiance to India and to the Constitution of India as by law established.

Power of relaxation :

17. Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

Special provisions :

18. Notwithstanding anything contained in these rules, and appointing authority may impose special terms and conditions in the order of appointment if it is deemed ex-pedient to do so.

Reservations :

19. Nothing contained in these rules, shall affect reservations and other concessions required to be provided for Scheduled Castes, Backward Classes, Other Backward classes, Ex-Servicemen, Physically Handicapped persons or any other class or category of persons in accordance with the order issued by the State Government in this regard, from time to time :

Provided that the total percentage of reservations, so made, shall not exceed fifty percent, at any time .

Repeal and savings:

20. The qualifications circulated by Superintending Engineer, PWD. Public Health Circle, Ambala, – vide his member No.19536-84, dated 23rd November, 1981 are hereby repealed :

Provided that any order made or action taken under the rule so repealed shall be deemed to have been made or taken under the corresponding provisions of these rules.

APPENDIX -A

(See rule-3)

S. N.	Designation of Posts	Number of Posts			Scale of Pay
		Perma- nent	Tempo rary	Total	
1	2	3	4	5	6
1.	Heavy Duty Foreman (Mechanical /Electrical/ Miscellaneous)	6	--	6	1400-40-1600-50-2300- EB-60-2600.
2.	Foreman (Mechanical /Electrical/ Miscellaneous)	12	--	12	1400-40-1600-50-2300- EB-60-2600.
3.	Assistant Foreman (Mechanical /Electrical/ Miscellaneous)	15	--	15	1400-40-1600-50-2300- EB-60-2600.
4.	Tube Well Driller/ Drilling Foreman/	5	--	5	1400-40-1600-50-2300- EB-60-2600.
5.	Shift Engineer Grade-II /	1	--	1	1400-40-1600-50-2300- EB-60-2600.
6.	Water Works Superintendent Gr-I/	1	--	1	1400-40-1600-50-2300- EB-60-2600.
7.	Well Border	6	--	6	1200-30-1560-EB-40-2040.
8.	Chargeman Air Conditioning	3	--	3	1200-30-1560-EB- 40-2040
9.	Pipe Fitter Grade-I	44	--	44	1200-30-1560-EB-40-2040.
10.	Plumber Grade-I	72	--	72	1200-30-1560-EB-40-2040.
11.	Mason Grade-I	11	--	11	1200-30-1560-EB-40-2040.
12.	Painter Grade-I	5	--	5	1200-30-1560-EB-40-2040.
13.	Carpenter Grade-I/ Mason-cum-Carpenter Grade-I	6	--	6	1200-30-1560-EB-40-2040.
14.	Light Vehicle Driver	38	--	38	1200-30-1560-EB-40-2040. +S.P.Rs.100 P.M.
15.	Heavy Vehicle Driver	30	--	30	1200-30-1560-EB-40-2040. +S.P.Rs.100 P.M.
16.	Welder	3	--	3	1200-30-1560-EB-40-2040.
17.	Water Works Superintendent Gr-II	3	--	3	1200-30-1560-EB-40-2040.

18.	Chargeman Mechanical / Electrical /Miscellaneous	90	--	90	1200-30-1560-EB-40-2040.
19.	Operator Air Conditioning Grade-I	1	--	1	950- 20-1150-EB-25-1500.
20.	Operator Air Conditioning Grade-II/Air Conditioning Supervisor	2	--	2	950- 20-1150-EB-25-1500
21.	Pipe Fitter Grade-II	245	--	245	950- 20-1150-EB-25-1500
22.	Plumber Grade-II	44	--	44	950- 20-1150-EB-25-1500
23.	Mason Grade-II	5	--	5	950- 20-1150-EB-1500
24.	Painter Grade-II	7	--	7	950- 20-1150-EB-25-1500
25.	Carpenter Grade-II Mason-cum-Carpenter Grade-II	2	--	2	950- 20-1150-EB-25-1500
26.	Work Inspector	19	--	19	950- 20-1150-EB-25-1500
27.	Work Munshi	103	--	103	950- 20-1150-EB-25-1500
28.	Store Keeper	13	--	13	950- 20-1150-EB-25-1500
29.	Pump Mechanic	1	--	1	950- 20-1150-EB-25-1500
30.	Store Munshi	20	--	20	950- 20-1150-EB-25-1500
31.	Meter Reader	5	--	5	950- 20-1150-EB-25-1500
32.	Jack Hammer Driller	1	--	1	950- 20-1150-EB-25-1500
33.	Compressor Driver/ Gas Driver	1	--	1	950- 20-1150-EB-25-1500
34.	Laboratory Assistant	1	--	1	950- 20-1150-EB-25-1500
35.	Strata Observor	6	--	6	950- 20-1150-EB-25-1500
36.	Patwari	1	--	1	950- 20-1150-EB-25-1500
37.	Bin Card Clerk	4	--	4	950- 20-1150-EB-25-1500
38.	Supervisor Electrical	2	--	2	950- 20-1150-EB-25-1500
39.	Tool Operator Mechanic	2	--	2	950- 20-1150-EB-25-1500
40.	Diesel Auto Motor Mechanic	2	--	2	950- 20-1150-EB-25-1500
41.	Mechanical Fitter	15	--	15	950- 20-1150-EB-25-1500

42.	Water Pump Operator Grade-I	292	--	292	950- 20-1150-EB-25-1400
43.	Water Pump Operator Grade-II	1264	--	1264	950- 20-1150-EB-25-1400
44.	Work Mistri /Work Supervisor.	53	--	53	950- 20-1150-EB-25-1400
45.	Turner	2	--	2	950- 20-1150-EB-25-1400

ANNEXURE-B

(See Rule-7)

Sr.No. and appointment	Designation of Posts	Acadmic qualifications and experience,of any for direct recruitment and by transfer or deputation.	Acadmic qualifications experience, for by promotion.
1	2	3	4
1.	Heavy Duty Foreman (Mechanical /Electrical Miscellaneous)	(i) Matric ; (ii) 3 Years diploma in the trade of Mechanical / Electrical / Civil Engineering from any recognized Institute; (iii) Knowledge of Hindi up to Matric Standard.	3 Years experience as Assistant Foreman (Mechanical / Electrical / Miscellaneous).
2.	Foremen (Mechanical / Electrical/ Miscellaneous)	(i) Matric; (ii) 3 Years diploma in the trade of Mechanical / Electrical / Civil Engineering from any recognised Institute; (iii) Knowledge of Hindi up to Matric Standard .	3 Years experience as Assistant Foreman (Mechanical / Electrical / Miscellaneous) .
3	Assistant Foreman (Mechanical / Electrical/ Miscellaneous)	(i) Matric; (ii) 3 Years diploma in the trade of Mechanical / Electrical / Civil Engineering from any recognised Institute; (iii) Knowledge of Hindi up to Matric Standard.	3 Years experience as Chargeman/ (Mechanical / Electrical / Miscellaneous) .
4	Tubewell Driller/ Drilling Foreman	(i) Matric; (ii) ITI Certfcate in the trade of Motor Electric; liii) Knowledge of Hindi up to Matric Standard.	7 Years experience as Well Borar.

5	Shift Engineer Grade –II	(i) Matric ; (ii) 3 Years diploma of Mechanical / Electrical Engineering; (iii) Knowledge of Hindi up to Matric Standard .	12 Years experience as Work Inspector.
6	Water Works Superintendent Grade -I	(i) Matric ; (ii) diploma in Civil Engineering. (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Works Superintendent Grade-II .
7.	Well Borer	(i) Matric ; (ii) ITI Certificate in the trade of Motor Tractor / Electric Mechanic; (iii) Knowledge of Hindi up to Matric Standard .	12 Years experience as Skilled Coolie or T/Mate.
8.	Charge man Air Conditioning	(i) Matric ; (ii) ITI Certificate in the trade of Air Conditioning / Refrigeration; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Pump Operator Gr-I and Operator Air Conditioning Grade-I.
9.	Pipe Fitter Grade -I	(i) Matric; (ii) ITI Certificate in the trade of Fitter/ Plumber; (iii) Knowledge of Hindi up to Matric Standard.	3 Years experience as Fitter Grade-II.
10	Plumber Grade -I	(i) Matric; (ii) ITI Certificate in the trade of Plumber/ Fitter; (iii) Knowledge of Hindi up to Matric Standard.	3 Years experience as Plumber Grade-II.
11	Mason Grade –I	(i) Matric ; (ii) ITI Certificate in the trade of Mason; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Mason Grade-II.

12	Painter Grade -I		(i) Matric ; (ii) ITI Certificate in the trade of Painter; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Painter Grade-II.
13	Carpenter Gr-I / Mason -Cum- Carpenter Gr -I		(i) Matric; (ii) ITI Certificate in the trade of Carpenter with 5 years experience; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Carpenter Grade-II / Mason-cum-Carpenter Gr-II
14	Light Driver	Vehicle	(i) Matric; (ii) 7 years experience as Driver with reputed concern & having Driving Licence; (iii) Knowledge of Hindi up to Matric Standard.	(i) 5 Years experience as Cleaners ; ii) Having Driving Licence.
15	Heavy Driver	Vehicle	(i) Matric ; (ii) 7 years experience with reputed concern & having Heavy Vehicle Driving Licence; (iii) Knowledge of Hindi up to Matric Standard.	(i) 5 Years experience as Cleaners ; ii) Having Driving Licence of Heavy Vehcile.
16	Welder		(i) Matric; (ii) ITI Certificate in the trade of Welder; (iii) Knowledge of Hindi up to Matric Standard.	
17.	Water Superintendent Grade -II	Works	(i) Matric; (ii) Diploma in Civil Engineering; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Pump Operator Grade-I / Pipe Fitter Gr-I.

18.	Chargeman Mechanical/ Electrial/ Miscellaneous	(i) Matric; (ii) Certificate in the trade of Motor Mechanic /Electrical / Mechanical Fitter with minimum experience of 5 years; (iii)Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Pump operator Gr-I /Electrician Gr-I or Fitter Grade-I.
19.	Operator Air Conditioning Gr -I	(i) Matric; (ii) ITI.Certificate in the trade of Air Conditioning Refrigeration ; (iii)Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Pump operator Gr-I /Operator Air Conditioning Grade-II / Air Conditioning Supervisor.
20.	Operator Air Conditioning Gr-II / Air Conditioning Supervisor	(i) Matric ; (ii) ITI Certificate in the trade of Air Conditioning and Refrigeration ; (iii)Knowledge of Hindi up to Matric Standard.	5 Years experience as Water Pump operator Gr-II.
21	Pipe Fitter Gr-II	(i) Matric ; (ii) ITI Certificate in the trade of Fitter / Plumber; (iii)Knowledge of Hindi up to Matric Standard .	7 Years experience as Fitter Helper/Plumber Helper / Fitter Coolie.
22	Plumber Grade -II	(i) Matric; (ii) ITI Certificate in the trade of Plumber / Fitter; (iii)Knowledge of Hindi up to Matric Standard.	10 Years experience as Fitter Helper / Fitter Coolie/ Plumber Helper.
23.	Mason Grade -II	(i) Matric ; (ii) ITI Certificate in the trade of Mason; (iii)Knowledge of Hindi up to Matric Standard.	10 Years experience as Mason Helper.

24.	Painter Grade -II	(i) Matric ; (ii) ITI Certificate in the trade of Painter; (iii) Knowledge of Hindi up to Matric Standard.	8 Years experience as Painter Helper.
25	Carpenter Gr-II / Mason –Cum – Carpenter Gr -II	(i) Matric; (ii) ITI Certificate in the trade of Carpenter; (iii) Knowledge of Hindi up to Matric Standard.	10 Years experience as Carpenter Helper / Mason-cum-Carpenter Helper.
26.	Work Inspector	(i) Matric ; (ii) Diploma in Civil Engineering; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Work Mistri/ Work Supervisor.
27.	Work Munshi	(i) Matric; (ii) 3 years experience in the trade of Work Munshi; (iii) Knowledge of Hindi up to Matric Standard.	
28.	Store Keeper	(i) Matric ; (ii) 5 years experience as Store Munshi; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Store Munshi.
29.	Pump Mechanic	(i) Matric; (ii) ITI Certificate in the trade; (iii) Knowledge of Hindi up to Matric Standard .	5 Years experience as Pump Attendant.
30	Store Munshi	(i) Matric; (ii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Store Attendant.

31.	Meter Reader	(i) Matric; Or its equivalent (ii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Bill-cum-Meter Reader Helper.
32	Jack Hammer Driller	(i) Matric; (iii) Knowledge of Hindi up to Matric Standard.	
33.	Compressor Driver/ Gas Driver	(i) Matric; ii) ITI Certificate in the trade of Motor Mechanic; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Compressor Driver helper.
34.	Laboratory Assistant	(i) Matric with Science (ii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Laboratory Attendant.
35.	Strate Observer	(i) Matric; (ii) Knowledge of Hindi up to Matric Standard.	
36.	Patwari	(i) Matric; ii) Patwar Passed; (iii) Knowledge of Hindi up to Matric Standard.	
37.	Bin Card Clerk	(i) Matric; ii) 1 Year Experience in Store; (iii) Knowledge of Hindi up to Matric Standard.	5 years experience as Bin Card helper.
38.	Supervisor Electrical	(i) Matric ; ii) ITI Certificate in the trade of Electrician ; (iii) Knowledge of Hindi up to Matric Standard.	5 Years experience as Electrician Helper.

39.	Tool Operator Mechanic	(i) Matric ; ii) ITI Certificate in the trade of Motor / Tractor Mechanic; (iii) Knowledge of Hindi up to Matric Standard.	5 years experience as Oil Man and Mechanical Fitter Helper.
40.	Diesel Auto Motor Mechanic	(i) Matric; ii) ITI Certificate in the trade of Motor Diesel Mechanic or its equivalent. (iii) Knowledge of Hindi up to Matric Standard.	5 years experience as Oil Man / Petrol man or Diesel Mechanical Helper.
41	Mechanical Fitter	(i) Matric ; ii) ITI Certificate in the trade of Diesel Mechanic or its equivalent; (iii) Knowledge of Hindi up to Matric Standard.	5 years experience as Mechanical Fitter Helper or Diesel Mechanical helper.
42	Water Pump Operator Gr-I	(i) Matric; ii) ITI Certificate in the trade of Motor/ Tractor /Diesel Mechanical Electric / Wireman; (iii) Knowledge of Hindi up to Matric Standard.	5 years experience as Water Pump Operator Grade-II.
43.	Water Pump Operator Gr-II	(i) Matric; ii) ITI Certificate in the trade of Motor/ Tractor /Diesel Mechanical Electric / Wireman; (iii) Knowledge of Hindi up to Matric Standard.	(i) Should be able to read and write. (ii) 7 years experience as Keyman ,Oilman, Petrolman, Chowkidar, Beldar, Mali-Cum-Chowkidar, Sewerman and Sewer Helper.

- | | | | |
|-----|------------------------------|--|--------------------------------------|
| 44. | Work Mistri/ Work Supervisor | (i) Matric ;
ii) ITI Certificate in Building Construction ;
(iii) 3 years experience in Building Construction.
(iv) Knowledge of Hindi up to Matric Standard. | 3 Years experience as Work Munshi. |
| 45. | Turner | (i) Matric ;
ii) ITI Certificate in the trade of Turner;
(iii) Knowledge of Hindi up to Matric Standard. | 5 Years experience as Turner Helper. |

APPENDIX D

(See rule 14(2)]

S.No.	Designation of Post	Nature of Order	Authority Empowered to Make order	Appellate Authority	Second and final appellate authority if any
1	2	3	4	5	6
1.	Heavy Duty Foreman Chief (Mechanical /Electrical/ Miscellaneous)	(i) reducing or with - holding the amount of ordinary / or Additional pension admissible under the rules governing pension	Superintending Engineer	Chief Engineer	Engineer-in-
2.	Foreman (Mechanical /Electrical/ Miscellaneous)				
3.	Assistant Foreman (Mechanical /Electrical/ Miscellaneous)	(ii) terminating the appointment of member of the service otherwise than on his Attaining age fixed for superannuation.			
4.	Tube Well Driller/ Drilling Foreman/				
5.	Shift Engineer Grade-II /				
6.	Water Works Superintendent Gr-I/				
7.	Well Border				
8.	Chargeman Air Conditioning				
9.	Pipe Fitter Grade-I				
10.	Plumber Grade-I				
11.	Mason Grade-I				
12.	Painter Grade-I				
13.	Carpenter Grade-I/ Mason-cum-Carpenter Grade-I				
14.	Light Vehicle Driver				
15.	Heavy Vehicle Driver				
16.	Welder				

17. Water Works
Superintendent Gr-II

1	2	3	4	5	6
18.	Chargeman Mechanical / Electrical /Miscellaneous				
19.	Operator Air Conditioning Grade-I				
20.	Operator Air Conditioning Grade-II/Air Conditioning Supervisor				
21.	Pipe Fitter Grade-II				
22.	Plumber Grade-II				
23.	Mason Grade-II				
24.	Painter Grade-II				
25.	Carpenter Grade-II Mason-cum-Carpenter Grade-II				
26.	Work Inspector				
27.	Work Munshi				
28.	Store Keeper				
29.	Pump Mechanic				
30.	Store Munshi				
31.	Meter Reader				
32.	Jack Hammer Driller				
33.	Compressor Driver/ Gas Driver				
34.	Laboratory Assistant				
35.	Strata Observer				
36.	Patwari				
37.	Bin Card Clerk				
38.	Supervisor Electrical				
39.	Tool Operator Mechanic				
40.	Diesel Auto Motor Mechanic				

41. Mechanical Fitter
42. Water Pump Operator
Grade-I
43. Water Pump Operator
Grade-II
44. Work Mistri /Work
Supervisor.
45. Turner

APPENDIX E

(See rule 13)

1. HOLIDAYS ; 3 National & 5 Religious or Traditional holidays shall be allowed to every worker in the list of holidays to be published every year by the Engineer-in-Chief.
2. Rest : One weekly rest shall be allowed to every workman.
3. CASUAL LEAVE : 10 days casual leave shall be allowed in a calendar year to every workman who has Services up to 10 years and 15 days having service more than 10 years but less than 20 years. 20 days leave shall be allowed if the service is for more than 20 years.
4. EARNED LEAVE AND OTHER LEAVE : Leave shall be admissible to the Workman (permanent /temporary) according to rule 8.115 8.119 (c) and rule 8.120 of C.S.R. VOL.I Part-I.
5. DUTY TIMING : 8 hours per working day duration at the direction of the management subject to shift Working if any required at the convenience of the management otherwise.
6. NOTE : Holidays rest days etc. may be altered by the officials/officer incharge of the worker

According to the administrative convenience and requirement of work and in lieu of the compensatory holidays / rest may be allowed. Also in case of extra duty performed than the specified period, compensatory rest shall be allowed in lieu thereof except to those workmen who are on tour and get T.A. for the same.

VIRENDRA NATH,

Financial Commissioner and Secretary to Government, Haryana,
PWD. Public Health Department,
Chandigarh.