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No.294/2/2010-CA.V
Cabinet Secretariat
Rashtrapati Bhawan

New Delhi, dated 25th October, 2010

OFFICE MEMORANDUM

Subject: Constitution of the High Level Committee headed by Shri V.K. Shunglu to look into issues relating to the organizing and conduct of Commonwealth Games, 2010.

Government has decided to constitute a High Level Committee (HLC) headed by Shri V.K. Shunglu to look into issues relating to the organizing and conduct of Commonwealth Games, 2010 and lessons to be learnt for the future.

2. The composition of the HLC shall be as under:
 - (i) Shri V.K. Shunglu, Chairman; and
 - (ii) Shri Shantanu Consul, presently Secretary (Personnel), Member (on his retirement on 31st October, 2010).
3. The rank, status, privileges and entitlements of the Chairman will be equivalent to Judge of the Supreme Court and of the Member, those of Secretary to the Government of India.
4. The Committee will examine the following:
 - i) The role and responsibilities of the signatories to the Host City Contract and the overall implications of the obligations entered into through the Host City Contract;
 - ii) The planning and execution of development projects related to the Games, and, contracts for service delivery, with reference to time, cost and quality;
 - iii) The issues relating to the effectiveness of the organizational structure and governance for organization, preparation and conduct of the Games at all levels, including the Organizing Committee and its Key Functional Areas;
 - iv) Examination of weaknesses in management, alleged misappropriation, irregularities, wasteful expenditure and wrongdoing in the conduct of the Games, and, recommending action on the same;
 - v) The issues relating to financing the Games, including estimates of revenue and expenditure;
 - vi) The issues concerning coordination between various agencies involved in the development of infrastructure and conduct of the Games;

- vii) The role of international / national advisors / consultants / officials of Organizing Committee in the conduct of the Games;
 - viii) The overall impact of the Games including legacy for city infrastructure, sports infrastructure and sports development;
 - ix) The lessons learnt for the future, on each of the above, including establishment of a mechanism for laying down timeframes and effective monitoring, creation of a legally sustainable framework for hosting similar international sporting events, appropriate financial management and internal audit, media interaction and communication;
 - x) Any other areas considered relevant by the Committee.
5. The Committee will decide its own procedure for conducting its work.
6. The manpower requirements of the Committee will be as decided by the Committee itself and conveyed to the Ministry of Sports. The Committee will also be empowered to appoint advisors and consultants as required in the discharge of its functions.
7. Accommodation will be provided for the Committee in Vigyan Bhavan. Necessary administrative and logistic support will be provided by the Ministry of Sports.
8. Necessary Budget provisions for the expenditure relating to the Committee will be provided by the Cabinet Secretariat.
9. The Committee will submit its report within three months.


(V.P. Arora)
Under Secretary

To

- (i) Shri V.K. Shunglu
- (ii) Shri Shantanu Consul, Secretary (Personnel).

Copy to:

- (i) All the Ministries/Departments of the Government of India.
- (ii) Comptroller and Auditor General of India.
- (iii) Secretary, Central Vigilance Commission.
- (iv) Chief Secretary, Govt. of NCT of Delhi.
- (v) Chief Executive Officer, Organizing Committee, CWG-2010.

Copy for information to Prime Minister's Office


(V.P. Arora)
Under Secretary